



**Intern
Boise, ID**

Now recruiting for September 2019 intake

Clear Outcomes is a Boise based international development management consulting firm. We provide a full range of management consulting, technical assistance, and training services to strengthen international development programs, organization, and policies. We provide services globally in the areas of monitoring and evaluation, strategic planning, project and program design, organizational capacity building, and data analytics. Clear Outcomes specializes in the health, governance, humanitarian, human-trafficking, and education sectors, but may support any development sector. Our clients include the United States and Canadian governments, universities, private sector businesses, multilateral development banks, foundations, and non-profits.

Responsibilities and Tasks

The Intern will be learning about and supporting all of Clear Outcomes' work with clients. The Intern will report to the CEO. Responsibilities will include:

- Track and report on upcoming business opportunities
- Support candidate management and categorization
- Develop communication products from reports, training materials, and proposals
- Draft and edit documents and reports
- Provide technical support such as administering surveys, analyzing qualitative or quantitative data, creating data visualizations, or conducting desk research as requested
- Support proposal development
- Any other duties as assigned

Qualifications

- Bachelor's degree in International Relations, Political Science, or related subject in progress or completed
- Excellent verbal communication and writing skills
- Strong organizational skills
- Ability to work independently in a non-typical office environment
- Strong attention to detail
- Ability to follow through on tasks in a fast-paced environment
- Willing to learn
- Familiarity with statistical software such as STATA, R, Tableau, DeDoose (preferred)
- Research experience (preferred)
- Coursework in international development (preferred)
- Work or study experience abroad (preferred)

Interested in global development? Want to help build something from the ground up? Looking for an opportunity to use all of your skills in a continually changing environment? Willing to stretch and learn? Join us as an intern and learn about the business of international management consulting.

Internships require a 150-hour commitment (can be on a full time or part time basis) and generally stretch over a school semester (September to December, or January to April, or May to August).

To learn more about Clear Outcomes, please visit our website: <http://www.clearoutcomes.net>

Please email your CV in Microsoft Word format with the file called firstname_last name_ Intern to info@clearoutcomes.net (For example Jane_Smith_Intern.docx) – this will be the first indicator of your level of attention to detail.

Clear Outcomes is an EEO/AA/ADA Veterans Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, or protected veteran status.

Only selected candidates will be contacted for an interview. Please, no phone calls.